

May 5, 2008

Trish Chartrand
Manager, GHG Registries
Canadian Standards Association, Climate Change Service
155 Queen Street, Suite 1300
Ottawa, ON K1P 6L1



Letter of Intent

Dear Ms. Chartrand,

I am very pleased to announce that IAPA will be hosting its first carbon neutral conference on May 27, 2008 in London, Ontario. This initiative is consistent with IAPA's corporate social responsibility mandate and is fully supported by our senior leadership team and Board of Directors.

As part of this mandate, we are in the process of implementing a series of environmental initiatives. For example, printing our Accident Prevention magazine and other materials on Forest Stewardship Council (FSC)-certified paper, purchasing goods made with post consumer waste whenever possible, and buying locally produced goods wherever possible to support Canadian industry and reduce the energy required to ship goods.

IAPA is also committed to hosting carbon neutral conferences in the future, with this conference serving as a pilot program. The goal is to make all twelve of IAPA's regional conferences carbon neutral, as well as our three-day national conference, Health & Safety Canada.

All actions undertaken, together with reporting, will be based on the requirements of this Registry, as well as the National Standard of Canada CAN/CSA- ISO 14064-1 Essentials Greenhouse Gas Inventories and the GHG Protocol.

The specific actions that IAPA will take include:

- The identification and calculation of all GHG emission sources. All collection and calculation methodologies will use accepted and current tools.
- The creation of a recordkeeping system (i.e. management 'handbook') for all stages of data identification, collection, calculation, and actions taken.
- The purchase and retirement of carbon offsets required in order to "net to zero" for all identified electrical/heating, materials, and business travel GHG emission sources calculated.



It's About Making A Difference.

- The identification of any other actions that will be taken to 'green the conference' but that may not necessarily be quantifiable by GHG emissions reduction.
- Conducting a third party verification of all records.

IAPA has been in existence for over 90 years. Founded in 1917, IAPA is a not-for-profit, member-driven organization that represents 50,000 member firms and more than 1.5 million Ontario workers. IAPA is one of Canada's leading workplace health and safety organizations and is focused on providing industry-leading training, consulting, educational products, and informational services that meet our members' needs and the needs of those in their communities.

IAPA is proud to be strengthening its social responsibility in the area of environmental initiatives, especially by being one of the inaugural organizations to register a conference in the CSA CleanStart™ Registry.

On behalf of our staff, Board of Directors, volunteers, and member firms, I look forward to this ongoing journey.

Best regards,

A handwritten signature in blue ink that reads "Maureen C. Shaw". The signature is written in a cursive style with a horizontal line underneath the name.

Maureen C. Shaw
President and CEO